

**GIFTS, HOSPITALITY & COMMERCIAL SPONSORSHIP
 RECEIVED AND PROVIDED BY TRUST STAFF – 2013**

The Trust Policy – Business Conduct 5.04 (available on the Trust’s website on the link below),

<http://www.nottinghamshirehealthcare.nhs.uk/contact-us/freedom-of-information/policies-and-procedures/section-5-business-conduct/>

sets out the guidance and principles for Trust staff to follow in relation to receipts of gifts, hospitality and sponsorship.

Acceptance must in all cases be recorded in the Trusts ‘Register of Gifts, Hospitality and Sponsorship’. It is the responsibility of the individual to initiate the declaration of receipt of gifts, hospitality or commercial sponsorship through the appropriate process.

The table below identifies all declarations of receipt of gifts, hospitality and commercial sponsorship for 2013 and declarations for gifts and hospitality provided by staff members.

NAME OF RECIPIENT OF GIFTS/HOSPITALITY	DATE RECEIVED	HOSPITALITY PROVIDED	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Mike Cooke, CEO	23/01/2013	South West Yorkshire Partnership FT	Meal provided and overnight accommodation – SYPT Workshop	£115.00
	29/01/2013	PVC – Nottingham University	Meal	£12.50
	29/01/2013	NHS Confederation	Meal	£45.00
	22/10/2013	Paul Crawford, Nottingham University	Lunch at Iberico Restaurant to discuss	£20.00

			SOFU Launch	
Dean Fathers Chair	25/05/2013	Unipart Consumer Logistics	Hospitality at Aviva Premiership Rugby Final (including tickets)	£300.00
	22/11/2013	Clinton Walker	Dinner	£13.00
Simon Smith, Executive Director	22/10/2013	Nick Manning & Paul Crawford	Lunch at Iberico Restaurant to discuss SOFU Launch	£20.00
NON TRUST BOARD MEMBERS				
Richard Brown Capital Projects	5/6/06/2013	Mills & Reeve	Invitation to evening meal at Hope Street Hotel following attendance at NHS Confederation	£25.00
John Clarke Estate & Capital Services Manager	11/10/2013	Mitie	Lunch and 4x4 off road driving	Unknown
Julie Grant Head of Communications	09/04/2013	Mills & Reeve	Lunch provided pre meeting.	£9.00
Nick Manning Director, Institute of Mental Health	08/05/2013	University of Nottingham	Lunch	£15.00
		Fudan University, China	Metal Plate and Tie	Unknown
Leonie Tilling, AMH Recovery Team	19/08/2013	Mr RC (Service User)	Silver Charm for a bracelet	£10.00- 15.00
Alan Owens Engineering Services Manager	11/10/2013	Mitie	Lunch and 4x4 off road driving	Unknown

GIFTS/HOSPITALITY PROVIDED BY	DATE	HOSPITALITY PROVIDED	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Mike Cooke, CEO	17/10/2013	Dinner hosted by CEO at Rural Health Network Conference.	Meal for 9 at Prezzo Restaurant, Exeter	£199.84
NON TRUST BOARD MEMBERS				
Richard Brown Capital Projects		Mills & Reeve	Invitation to evening meal at Hope Street Hotel following attendance at NHS Confederation	£25.00
Maxine Clift Associate Director	01/04 – 30/06/2013	Institute of Mental Health	Living Allowance to a member of the Shanghai Mental Health Centre, YingYing Tin in respect of joint exchange agreement.	£1,500 (not exceeding)
Maxine Clift Associate Director	01/05 – 31/07/2013	Institute of Mental Health	Living Allowance to a member of the Shanghai Mental Health Centre, Hui Li in respect of joint exchange agreement.	£1,500 (not exceeding)
Maxine Clift Associate Director	01/06/2013	Institute of Mental Health	Additional Living Allowance to a member of the Shanghai Mental Health Centre, YingYing Tin in respect of joint exchange agreement	£135 (not exceeding)
Maxine Clift Associate Director	01/06/2013	Institute of Mental Health	Additional Living Allowance to a member of the Shanghai Mental Health Centre, Hui Li in respect of joint exchange agreement	£135 (not exceeding)
Maxine Clift Associate Director	28/06/2013	Institute of Mental Health	Lunch for approximately 40 stakeholders of the Inside Out play	£562.45
Debbie Abrams General Managers	18/10/2013	Meal at the Great British Care Awards	Table for 10 people paid for at the Great East Midlands Care Awards	£875.00