

**GIFTS, HOSPITALITY & COMMERCIAL SPONSORSHIP
RECEIVED AND PROVIDED BY TRUST STAFF – 2012**

The Trust Policy – Business Conduct 5.04 (available on the Trust’s website on the link below),

<http://www.nottinghamshirehealthcare.nhs.uk/contact-us/freedom-of-information/policies-and-procedures/section-5-business-conduct/>

sets out the guidance and principles for Trust staff to follow in relation to receipts of gifts, hospitality and sponsorship.

Acceptance must in all cases be recorded in the Trusts ‘Register of Gifts, Hospitality and Sponsorship’. It is the responsibility of the individual to initiate the declaration of receipt of gifts, hospitality or commercial sponsorship through the appropriate process.

The table below identifies all declarations of receipt of gifts, hospitality and commercial sponsorship and declarations for gifts and hospitality provided by staff members during 2011.

GIFTS/HOSPITALITY RECEIVED	DATE RECEIVED	HOSPITALITY PROVIDED BY	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Mike Cooke, CEO	03/03/2011	PriceWaterhouseCoopers	Meal at Memsaab Restaurant	£40.00
	08/03/2011	Health Foundation	Accommodation & meal in London	£146.00 + £40.00
	06/04/2011	West London Mental Health Trust	Meal at Memsaab	£30.00
	03/05/2011	Barchester Healthcare	Accommodation & Evening Meal	£130.00 + £45.00

	17/11/2011	Capsticks	Chaired evening seminar on behalf of Capsticks	£40.00
	20/11/2011	Mills & Reeve, Solicitors.	Evening Meal and accommodation following meeting with solicitors.	£35.00
	06/12/2011	University of Nottingham	Meal provided by Saul Tendler, Pro-Vice Chancellor, University of Nottingham	£20.00
Dean Fathers – Chair	06/04/2011	West London Mental Health Trust	Meal at Memsaab	£30.00
	12/10/2011	Nottinghamshire League of Friends	Lunch and gift of a pen for speaking at Nottinghamshire League of Friends Luncheon	£30.00 approx
	20/10/2011	Mills & Reeve, Solicitors	Evening Meal	£30.00
	09/11/2011	KPMG Birmingham	Private Dinner for NHS Leaders	£35.00
Ruth Hawkins Executive Director – Finance	06/04/2011	West London Mental Health Trust	Meal at Memsaab	£30.00
Mike Harris Executive Director – Forensic Division	06/04/2011	West London Mental Health Trust	Meal at Memsaab	£30.00
Paul Smeeton Chief Operating Executive Heath Partnerships	15/07/2011	Healthcare Financial Management Association	Gift Voucher received for Speaking at FT Finance Conference	£25.00
Julie Pomeroy Non-Executive Director	22/11/2011	Meeting with PricewaterhouseCoopers	Lunch at Hart's Restaurant	£30.00

NON TRUST BOARD MEMBERS				
Richard Brown Capital Projects	10/03/2011	Laing O'Rourke	Meal at Hart's Restaurant	£30.00
Karen Waters Head of Human Resources Forensic Division	10 & 11/ 05/2011	Attendance to the Professional Trade Union for Prison, Correctional & Secure Psychiatric Workers AGM	Overnight Accommodation	£90.00
Dean Howells and Julie Gardner, Associate Directors, Forensic Division	24/05/2011	Mills & Reeve	Meal at the National Safeguarding Conference	£17.50
Sarah Campbell Hotel Services Co-ordinator, Facilities	06/06/2011	H20 Publishing Ltd Trainer of the Year Awards	Award for Trainer of the Year	£500.00
Ola Junaid Clinical Director Mental Health Services of Older People	14/06/2011	Pfizer	Financial Support to attend conference in Munich	£1500.00

GIFTS/HOSPITALITY PROVIDED BY TRUST	DATE	HOSPITALITY PROVIDED	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Mike Cooke, CEO	18/05/2016	Guest Speaker at Programme Board Event	Accommodation for Guest Speaker at Trust Programme Board event.	£129.00
	30/08/2011	Notts City and County Councils	Meal at Memsaab with CEO of Nottingham City and Nottinghamshire County Council (x 2)	£54.75
	10/10/2011	Meeting with CEO of CNCS	Meal at La Mistral Restaurant (x 2)	£48.40
	03/11/2011	Meeting with Torsten Shaw – Making Waves	Meal at Memsaab (x 2)	£51.45
	15/11/2011	Royal Psychiatry Award Ceremony – Mental Health Provider of the Year	Meal at La Tattoria Semplice, London (x 5)	£125.37
	19/12/2011	Partnership Meal	Meal provided (x 4).	£80.85
NON TRUST BOARD MEMBERS				
Gerry Carton Associate Director Institute of Mental Health	18/02/2011	Demonstrating appreciation for participation in PROMISE	Chocolates and thank you cards to different schools participating in PROMISE research project	£12.78
Helen Simpson Implementation/ Operational Manager, IAPT Bassetlaw	01/04/2011	Framework Service Potters Street, Worksop, Nottinghamshire	Receipt of two tables/desks.	£315.00

Sue Thornton General Manager Adult Mental Health	12/05/2011	Meal for Greek visitors to Adult Mental Health	Meal at Sinatra for Greek Visitors	£300.00
Gerry Carton Associate Director Institute of Mental Health	01/07 – 30/09/2011	Living Allowance for two members of the Shanghai Mental Health Centre, as part of a joint research exchange agreement.	Living Allowance	£2,873.50
Annie Clarke Modern Matron, Adult Mental Health	18/07/2011	Flowers for a member of staff on Ward A42	Flowers to member of staff following assault whilst on duty on A42 ward.	£17.50
Sue Thornton General Manager Adult Mental Health	26/07/2011	Highbury Hospital Opening Ceremony	Flowers presented to six members of staff in Adult Mental Health.	£100.00
Annie Clarke Modern Matron, Adult Mental Health	21/07/2011	Opening of Mother and Baby Unit	Flowers presented to Margaret Oats to acknowledge opening.	£30.00
Sue Thornton General Manager Adult Mental Health	27/07/2011	Opening of Recovery Education Centre	Recovery print presented to Rachel Perkins OBE (Mind Champion of the Year).	£50.00
Julie Repper Recovery Lead, Local Services	18/10/2011	Hospitality to national leads visiting Nottinghamshire Healthcare NHS Trust	Meal at Memsaab with IMROC Events	£157.48

Julie Grant Head of Communications	02/12/2011	CIPR Pride Awards, Birmingham	Overnight accommodation, rail tickets and dinner for Michael Osbourne, Volunteer	£171.32
	02/12/2011	CIPR Pride Awards, Birmingham	Dinner for Dave Probert of Crocodile House, Designer of Trust Annual Reports	£89.00
	02/12/2011	CIPR Pride Awards, Birmingham	Dinner for Toby Strickland of Crocodile House, Designer of Trust Annual Reports	£89.00